Alpha Delta State Ohio Educational Foundation (ADSOEF)

PERSONNEL COMMITTEE POLICY

GOVERNING POLICY

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I. OVERVIEW

All ADSOEF Board Directors serve on a voluntary basis. The Board of Directors (BOD) officers also serve on a voluntary basis.

Service Providers agree to deliver expert services to ADSOEF for a specified period of time.

II. SERVICE PROVIDERS

A. The choice of service providers shall be approved by a majority vote of the BOD. Currently, an editor (*Foundation Matters*) and a webmaster (adsoef.org) agree to provide their services.

B. Every effort should be made to engage ADSOEF members for expert services. If no member is willing to serve, a non-member may be engaged.

C. Service Agreements shall be signed by the service provider and the ADSOEF Chairman.

D. Performance of service providers shall be reviewed by the BOD for the purpose of beginning, continuing, or terminating their services.

E. When a vacancy occurs in a position, the BOD or a committee appointed by the BOD Chairman shall screen candidates and make recommendations.

F. The BOD shall determine an honorarium for service providers.

G. If the service provider becomes unable to fulfill duties, resigns, dies, or has the Agreement terminated due to an unsatisfactory appraisal, the BOD

Chairman shall appoint a person to carry out the duties until the position can be filled.

H. The person appointed by BOD Chairman to carry out the duties in an interim capacity shall serve for the duration of the fiscal year. An honorarium for services in the interim shall be determined by the BOD.

I. Service providers may serve on ADSOEF committees and may be asked to serve on the ADSOEF Marketing Committee.

J. The editor of *The Voice* and the webmaster for the Ohio State Organization may also serve as the editor and webmaster for ADSOEF but are not obligated to do so.