



# Alpha Delta State Ohio Educational Foundation (ADSOEF)

## COMMITTEES POLICY

### OPERATING POLICY

**Effective Date: 9/17/2020**

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### I. PURPOSE

This policy establishes general guidelines for BOD-approved committees. Specific responsibilities are described in Committees Procedures and in each committee's list of responsibilities attached to Committee Procedures.

### II. ADSOEF BOD COMMITTEES

- A. The BOD shall be empowered to establish standing committees including a Nominating Committee, and special committees as are deemed necessary to carry out the mission and purposes of ADSOEF.
- B. Each committee shall be composed of ADSOEF members and at least one Director.
- C. The Chairman of the BOD appoints Directors to BOD committees and, when appropriate, appoints non-director members to BOD committees.
- D. The ADSOEF BOD Chairman sits on all BOD committees except the Nominating Committee.
- E. ADSOEF is responsible to fund BOD committees.
- F. Recommendations requiring BOD approval shall be in the form of a motion open to discussion by all Directors. (*Bylaws*, Article VI, Section C)
- G. Committee material intended for publication or distribution shall be submitted to the BOD Chairman for approval.